

# Regular Board Meeting

## SCHOOL BOARD MEETING

EASTERN HANCOCK ADMINISTRATION BUILDING - 10370 E. 250 N., Charlottesville, IN 46117

(317-936-5444)

Monday, July 12, 2021

7:00pm - 8:30pm

### 1 Public Notice

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This meeting is a meeting of the School Board held in public for the purpose of conducting the School Corporation's business and is not to be considered a public community meeting. The Board will permit fair and orderly public expression as indicated by the Agenda Item Public Comment. Procedures to govern such participation are available upon request. The Board's meeting site is fully accessible to all persons. Any person requiring further accommodation should contact the Superintendent with the School Corporation's Administrative Office at 317-936-5444.

### 2 Call To Order

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**Minutes:**

Mr. James R. Jackson, Jr., Board President, called the regular Board Meeting to order at 7:00pm.

Present: James R. Jackson, Jr., Tammy Stunda, Steve Brock, Scott Johnson

Absent: Tammy Settergren

### 3 Pledge of Allegiance

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**Minutes:**

### 4 Informational

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**Minutes:**

-Mr. Jackson, Board President, welcomed Dr. Philhower to his first official EH School Board Meeting and also explained that the Informational section of the agenda is being moved to the front of the meeting in order for the Board or Superintendent to share information that may pertain to any following items within the agenda.

-Dr. George Philhower, Superintendent, referred to our current reopening plan in the fashion of Carmel's School Superintendent, calling it "set in jello." He affirmed that we have learned without doubt that kids need to be in school. Those who worked on the plan tried to create something where all could feel safe in their own definition of safety which is different to different people. We know that we do still have to work with the health department and follow federal and state laws, so that may require changes to the plan at any point.

### 5 Public Comment

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**Minutes:**

-None

## 6 Consent Agenda

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### Minutes:

#### 6.1 Minutes of June 14, 2021

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#### 6.2 Executive Memorandum for June 14, 2021

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#### 6.3 Executive Memorandum for July 6, 2021

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#### 6.4 Transfer Students

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##### Minutes:

-8 for July

#### 6.5 Substitutes

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##### Minutes:

-Sub Café: Diane Burns, Sharla Austin, Susie Cooper & Donna Robinson  
-Sub Bus: Dan Engleking, Ron Allen, Miki Burris, Rhonda Hardy, Peggy Bradley, Amanda Jackson, Colleen Myers & JoAnn Turner  
-Sub Teachers: Devin Brown, Andrew Byer, Christina Coe, Gary Davis, Glen Davis, Lorrie Edwards, Kim Feltner, Joseph Gabbard, Courtney Graham, Jan Laramore, Kate Meyer, Marleen Miller, Angela Moss, Jane Pfaff, Wanda Rains, Natalie Schilling, Laura Sidwell, Abby Singleton, Suzanne Smith, Jennifer Spurling, Justin Stephens, Jill Wales, Ken Whisman

#### 6.6 ECA

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##### Minutes:

-3 Athletic Handbook Changes  
-Fall Varsity & Assistant Coaches  
-ES, MS & HS Curriculum Stipends  
(See attachments for all)

#### 6.7 Certified Staff

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##### Minutes:

-Resignation - Megan Wallace - HS English - Effective June 30, 2021  
-Resignation - Aaron Amos - HS Computer Science/Physics Teacher – Eff. June 30, 2021  
-Reassignment - Erin Harmon - 6th ELA Teacher - Effective 2021-22 school year  
-New Hire - Tiffany Almond - HS English Teacher - Effective 2021-22 school year  
-New Hire - Karen Survant - HS Biology Teacher - Effective 2021-22 school year  
-New Hire - Rachel Smith - ES Title 1 Teacher - Effective 2021-22 school year

## 6.8 Support Staff

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**Minutes:**

- Employee Handbook 2021-2022 (located on the HR page of the school website)
- 10 Month Support Staff Listing 2021-22
- Resignation - Kellie Wood - ES Music Assistant - Effective July 5, 2021
- Reassignment - Cara Henderson - ES Title 1 IA - Effective 2021-22 school year
- New Hire - Lindsay Meyer - ES IA - Effective 2021-22 school year
- New Hire - Elise Bittinger - ES Title 1 IA - Effective 2021-22 school year
- New Hire - Hilary Engleking - Graduation Coach - Effective 2021-22 school year

## 6.9 Claims

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**Minutes:**

Prewritten: \$46,204.84  
Regular: \$148,642.53  
Payroll: \$618,089.54  
TOTAL: \$812,936.91

Mr. Brock moved and Mrs. Stunda seconded a motion to approve the Consent Agenda items as presented, minus the approval of Traci Johnson, Michael Cole & Tammy Stunda. Motion carried 4-0.

(minus Mr. Johnson) Mr. Brock moved and Mrs. Stunda seconded a motion to approve Traci Johnson as a sub bus driver. Motion carried 3-0.

(minus Mr. Johnson) Mr. Brock moved and Mrs. Stunda seconded a motion to approve Michael Cole as a sub teacher. Motion carried 3-0.

(minus Mrs. Stunda) Mr. Johnson moved and Mr. Brock seconded a motion to approve Tammy Stunda as the JV Volleyball coach. Motion carried 3-0.

## 7 Bus Inspection Report 2021

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**Minutes:**

-Mr. Greg Turner, Transportation Director, reported that the 2021 Bus Inspection was very smooth and successful this summer. There was one small infraction on the last bus inspected that has since been corrected. He also reaffirmed that we will be replacing 2 older buses with 1 new bus.

## 8 Food Service Acknowledgement of Non-Debarment or Suspension 2021-22

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**Minutes:**

-Dr. Philhower explained that as a school we are required to approve any new vendors to the co-op purchasing program we now utilize in affirmation that we have received documentation that the vendor is not in any way debarred or suspended.

Mr. Johnson moved and Mrs. Stunda seconded a motion to approve the use of Commercial Foods for food procurement though NSLP. Motion carried 4-0.

## 9 Updated Board Meeting Schedule - October 2021

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### **Minutes:**

-Dr. Philhower suggested moving the October Board meeting to avoid meeting over Fall Break.

Mr. Brock moved and Mr. Johnson seconded a motion to approve moving the October Board meeting date from October 11 to October 18 for 2021. Motion carried 4-0.

## 10 MOU Agreement with Boys & Girls Club

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### **Minutes:**

-Dr. Philhower informed the Board that we have an opportunity to partner with the Boys & Girls Club of Hancock County to provide before and after school care for our students on campus this coming school year. Chantelle Fowler of the Boys & Girls Club was also in attendance to share more details.

Times:

Before School: 6:30am-8am

After School: 3:00pm-6pm

Location: AT Eastern Hancock

Cost:

\$5/day for Before School usage

\$75/month for After School usage

Free for EH Employees

Scholarships are available if needed

Multi-child discounts are available

Mr. Johnson moved and Mr. Brock seconded a motion to approve the MOU Agreement between Eastern Hancock Schools and the Boys & Girls Clubs of Hancock County for the purposes of before and after school care. Motion carried 4-0.

## 11 Policies/Guidelines Change from NEOLA to Church, Church, Hittle & Antrim

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### **Minutes:**

-Dr. Philhower recommended moving our school policies and administrative guidelines from NEOLA to Church, Church, Hittle & Antrim. This will allow for streamlining and cleaning up policies, and making them more user-friendly for parents and staff. Dr. Philhower worked with CCHA prior in this process and had a good experience. The whole conversion will take 18-24 months, so in the meantime we will have policies & guidelines through both, but all will be housed on the school website.

Mr. Johnson moved and Mrs. Stunda seconded a motion to approve moving our school policies and administrative guidelines from NEOLA to Church, Church, Hittle & Antrim. Motion carried 4-0.

## 12 2021-22 EH School Reopening Guidelines

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### **Minutes:**

-Dr. Philhower reiterated that the current EH Reopening Guidelines were posted last week on social media and

the school website for the community to access. (see attachment). At this time, he requests the Board to approve the guidelines as they are written but to also allow EH administrators authority to change the guidelines if county, state or federal mandates require it.

Mr. Brock moved and Mr. Johnson seconded a motion to approve the 2021-22 EH School Reopening Guidelines as presented. Motion carried 4-0.

Mr. Brock also commented that he had received very good feedback from the community on the guidelines thus far and encouraged continual feedback as that helps the Board make even better decisions.

## 13 LAST MINUTE: Capacity Update for 2021-22

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### **Minutes:**

-In updating student numbers during the summer Skyward rollover, we discovered that the total number of incoming freshmen surpassed the capacity number recently approved. We know we have space for these students, so Dr. Philhower recommended adjusting the capacity for that grade.

Mrs. Stunda moved and Mr. Brock seconded a motion to approve the capacity change for the 9th grade class from 105 to 115. Motion carried 4-0.

## 14 Around the Table for Positive Comments

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### **Minutes:**

-Mr. Brock recognized recent EH graduate Jordyn Wickard for her recent selection as the Indiana State FFA Treasurer for this next year. She is another great testament to the FFA program, both the agricultural aspect as well as the leadership aspect, that we have here at Eastern Hancock.

-Mrs. Stunda welcomed Dr. Philhower to the EH community and recognized how he jumped right into the position, even coming into the office to work with Mr. Pfaff prior to his official start date.

-Mr. Johnson acknowledged all of the success of EH students at the Hancock County Fair this summer. Our students continue to impress even outside the walls of the school. He also recognized the Boys Basketball team for winning the Super Hoops tournament at Indiana Wesleyan.

-Mr. Jackson shared how Mr. Dave Pfaff had received the Sagamore of the Wabash award from the Indiana Governor on his last day at EH in June. What a great honor for Mr. Pfaff as well as Eastern Hancock, and we are very proud of his service.

## 15 Adjournment

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### **Minutes:**

Mr. Johnson moved and Mr. Brock seconded a motion to adjourn. Motion carried 4-0.

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James R. Jackson, Jr., Board President

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Scott Johnson, Board Secretary

The following would be for a 1 year trial only. We will reevaluate after next year to see if we want to make a permanent change.

#### Current Handbook

**Participation** - A student/athlete may not participate in more than one sport sponsored by the Eastern Hancock Athletic Department during the same sports season.

#### Proposed Change to Athletic Handbook

**Participation** – A student/athlete may attempt to participate in more than one sport sponsored by the Eastern Hancock Athletic Department during the same sports season, given that **ALL** of the following are satisfied:

- 1) Written permission is granted by the head coach in each sport, the legal guardian(s) of the student-athlete, the Athletic Director, the athletic trainer, the strength/conditioning coach, and the student-athlete's academic counselor;
- 2) The **Student-Athlete** provides a written master plan, which is approved by those listed above, detailing the daily/weekly/seasonal schedule the student-athlete intends to follow in regards but not exclusively limited to:
  - a) Practice attendance/preparation for each sport;
  - b) Game management for each sport;
  - c) Academic/studying/time management; and
  - d) Physical/Wellness management/
- 3) The student-athlete will not participate in any limited contact or conditioning sessions for any additional school sponsored sport while **both** sports are still in season without the written approval of the athletic trainer and the strength/conditioning coach;
- 4) The student-athlete shall designate one sport their primary sport and the other sport as their secondary sport for the duration of the sports' season. The primary sport will take precedence whenever games/contests occur on the same date. For secondary sports games/contests take precedence over practices. Any changes to this policy must be approved by the athletic director.

If any of the parties listed in section (1) above believe that the best interests of the student-athlete, the Eastern Hancock School Corporation, or the respective teams are not being met, the dual sport participation for that season will be terminated and the student-athlete will not be permitted to participate in their secondary sport for the remainder of that season

## **Addition to athletic handbook**

### **Middle School Jacket Award**

A student-athlete will be able to purchase a spirit jacket through the athletic department when they receive their first middle school athletic award. Additionally, upon each award earned during middle school they will receive a chevron bar to add to the jacket.

## **Controlled Substances, Alcohol & Tobacco**

Student-athletes will not knowingly possess, use, transmit, or be under the influence of any controlled substance or alcoholic beverage. Student-athletes will not possess, use, or transmit paraphernalia for the use of any controlled substance. Furthermore, student-athletes shall not possess or use any tobacco products.

*1st Offense:* Limited Participation for the equivalent of one Sport Season beginning with the first Regularly Scheduled Contest following the violation. ~~Reinstatement may be granted at the discretion of the Athletic Council if the student athlete:~~

~~A. Presents documentation of participation in a multi-session treatment/assistance program.~~

**Completes treatment/assistance plan as assigned by athletic director or designee.**

B. Agrees to participate in drug screening at the expense of the student-athlete for one calendar year (365 days) following reinstatement. The screening times will be at the discretion of the school. Under no circumstances will the suspension be less than the equivalent of 25% of the Regularly Scheduled Contests in the Sport Season. This penalty may carry over to the next Sport Season.

*2nd Offense:* Limited Participation for one calendar year (365 days) beginning with the first Regularly Scheduled Contest following the violation. ~~Reinstatement may be granted at the discretion of the Athletic Council if the student athlete:~~

~~A. Presents documentation of participation in a multi-session treatment/assistance program.~~

**Completes treatment/assistance plan as assigned by athletic director or designee.**

B. Agrees to participate in drug screening at the expense of the student-athlete for one calendar year (365 days) following reinstatement. The screening times will be at the discretion of the school. Under no circumstances will the suspension be less than the equivalent of one Sport Season. This penalty may carry over to the next Sport Season. Under no circumstances will the suspension be less than the equivalent of one Sport Season. This penalty may carry over to the next Sport Season.



# EASTERN HANCOCK ATHLETICS

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Aaron Spaulding, Athletic Director/Head Boys Basketball Coach  
EASTERN HANCOCK HIGH SCHOOL  
10320 E. 250 N.  
Charlottesville, IN 46117

Telephone (317)467-0095 Ext. 250  
Fax (317)936-5050  
Email: [aspaulding@easternhancock.org](mailto:aspaulding@easternhancock.org)  
Website: [www.ehathletics.org](http://www.ehathletics.org)

July 5<sup>th</sup>, 2021

**Mr. Pfaff and School Board:**

I would like to recommend the following individuals for coaching positions

**Volleyball**

Head Coach	Cory Rainbolt
JV Coach	Tammy Stunda
8 <sup>th</sup> Grade	Aubrie Osborne
7 <sup>th</sup> Grade	Abby Singleton

**Cross Country**

Varsity	Rex Putt
Middle School	Kevin Willis

**Boys Tennis**

HS Head Coach	Chris Zeilinga
HS Assistant	Chris Hardin
MS Coach	Michaela Evans

**Girls Golf**

Head Coach	Dustin Eck
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**Football**

Head Coach	Phil Morris (already approved in February)
Assistant Head Coach	Steve Gilbreath, Mike Carter (Split Stipend)
Assistant	Dylan Snyder
Assistant	Tyler Edon
Assistant	Sam Pfaff
8 <sup>th</sup> Grade Coach	Ken Whisman
7 <sup>th</sup> Grade Coach	Carter Aldridge
MS Assistant	Will Hester, Nathan Jackson (Split Stipend)

**Sincerely,**

*Aaron Spaulding*

**GO ROYALS!**



**EASTERN HANCOCK ELEMENTARY SCHOOL**

Amanda Pyle, Principal  
Marcus Redick, Assistant Principal

10450 E. 250 North  
Charlottesville, Indiana 46117  
Phone: (317) 936-5829 Fax: (317) 936-5318  
www.easternhancock.org

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June 24, 2021

Dear Dr. Philhower and Eastern Hancock School Board,

I recommend the following people be appointed to the following committees/extra-curricular sponsor per the ECA contract for the 2021-2022 school year.

Faculty Council

- Bethany Stacey, K
- Kristin Kalk, 1
- Nicole Hanna, 2
- Kim Powers, 3
- Angela Clark, 4
- Ellen Halcomb, 5
- Amber Jenkins, Spced
- Cindy MacMillan, Specials
- Madison Hamblin, Counselor

Math Team/Curriculum Writing Summer 2022

- Denise Hall, K
- Suzanne Eischen, 1
- Marlisa Wennen, 2
- Jamie Lowes, 3
- Erin Billstrom, 4
- Dustin Eck, 5
- Rachel Mays, Spced

Academic Bowls

- Aly Riggle, Spell Bowl

SIP

- Dustin Eck
- Dana Allen
- Kristin Kalk

Elementary Student Council

- Dana Allen

EASTERN HANCOCK MIDDLE AND HIGH SCHOOLS  
Extra-curricular sponsors 2021-2022

Department Heads (12)

English	Robert Stonerock
Math	Andy Shores
Science	Lauri Johnson

Standing Committee

1. Rob Stonerock
2. Kathy Sexton
3. Lindsey Shaw
4. Deb Grass
5. Jennifer Ebert
6. Brett Bechtel
7. Andy Shores
8. Lauri Johnson
9. Shantelle Ebbert

HS Yearbook Sponsor	Jennifer Ebert
Co- HS Drama Director	Andy Sparks and Corey Yeaman
Middle School Drama Director	(Stipend split with above)
HS/MS Band Director	Adam Eaton
Summer 2020 Band	Adam Eaton
HS Guard	Heather Huff
MS Guard	Open
Summer 2020 HS Guard	Heather Huff
Inst. Music – Instructional Support	Lorrie Edwards
Inst. Music – Instructional Support	Open
HS/MS Vocal Music Director	Ashley VanDuyn
HS Newspaper Sponsor	Jennifer Ebert
FFA	Diana Arellano and Sarah Williams
Senior Class Sponsor	Michael Galyan
Junior Class Sponsor	Sarah Dagley
Sophomore Class Sponsor	Open
Freshman Class Sponsor	Marci Gilbert
HS Student Council	Lauri Johnson
Cheerleader Sponsor 9-12	Brittany Stillinger
Competition Cheer	Caylie Almond
High School Assistant	Caylie Almond
Cheerleader Sponsor 7-8	Courtney Graham
Middle School Assistant	
Volunteer Cheer Coaches	Open
HS Academic Head Coach	Andy Shores
Assistant Academic Coaches	Andy Shores
	Sam Pfaff
	Robert Stonerock
	Open
	Open
National Honor Society	Dana Hilgert
National Junior Honor Society	Cindy Macmillan
HA Building Coordinator (HS)	Open

HA Building Coordinator (MS)	Lindsay Shaw
MS Yearbook	Jennifer Ebbert
MS Student Council	Stephanie Padgett
MS Team Leaders	Lindsey Shaw, Brett Bechtel, Kathy Sexton
MS Academic Super Bowl Coaches	Jennie Gaylord
	Scott Knight
	Lauri Johnson
	Jade Galyan
MS Spell Bowl	Cathleen Huffman
HS Spell Bowl	Kari Brown
MS Robotics Team	Angela Watkins
HS Robotics Team	Open
School Improvement Committees-HS	Andy Shores, Rob Stonerock
MS	Kathy Sexton, Shantelle Ebbert



***Return to In-Person  
Instruction Plan***  
*IN RESPONSE TO COVID-19*

Updated 7-7-21

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## Introduction

Eastern Hancock is subject to all rules, regulations, and mandates of the State of Indiana, the Department of Education, State and local health departments, and any Executive Orders signed by the Governor. In addition, all stakeholders within the Corporation are subject to such rules and procedures as may be promulgated by the Eastern Hancock Board of School Trustees and the corporation's administrative staff.

With that in mind, Eastern Hancock administration understands that some measures that prevent COVID have adverse effects on students' learning and overall well-being. The Eastern Hancock administration's desire to begin to shift from a COVID-prevention and mitigation focus to prioritizing practices that maximize student learning.

This plan will serve as a living document that we will adjust as our circumstances change. We will continuously monitor local and regional COVID data, collaborate with other area schools and our local health department, and will adjust our plan accordingly.

# **Masks and Personal Protective Equipment (PPE)**

Beginning in July, local schools will be able to determine whether or not masks are required while attending class and/or school functions. We will continue to seek the guidance of the state and local health departments and other officials regarding PPE, and we will follow all requirements.

Eastern Hancock currently plans to begin the school year allowing students' families, individual staff members, and visitors to the buildings to determine whether or not they will wear a mask at school.

Current state and federal regulations require masks to be worn on the school bus.

EH Staff will not be able to require students to wear masks in their class if we are not mandating mask-wearing as a corporation.

The corporation may make exceptions to mask wearing protocols and expectations throughout the year based on individualized circumstances.

We will work with the Hancock County Health Department throughout the year to monitor our circumstances and determine if changes will need to be made.

## **Vaccinations**

At Eastern Hancock, we believe that the decision to receive a COVID vaccination should be made by individuals and their families. We will not request vaccination information. Because of this, we do not currently plan to differentiate between vaccinated and unvaccinated individuals when making COVID-related decisions.

## **Social Distancing**

### **Classroom**

At Eastern Hancock, we plan to allow teachers to determine how to set up their classrooms in the fall, similar to our pre-COVID procedures. This includes utilizing collaborative practices that allow students to share learning spaces within the classroom.

As is the case with all parts of this plan, we will work with the Hancock County Health Department throughout the year to monitor our circumstances and determine if changes will need to be made.

A hygiene station will be provided for students in each classroom that includes hand sanitizer.



## Breakfast and Lunch

All students will eat in the cafeteria when school resumes (except in individual situations as determined by the administration). Tables will be cleaned following every group as they were before COVID-19.

Schedules will be adjusted and additional eating space will be utilized if social distancing is required throughout the year.

In elementary grades, students will sit with members of their class in an assigned seat.

## Recess and Outdoor Activities

Recess is a valuable time for students to exercise and socialize. Grouping students and cleaning equipment will take place as needed throughout the year.

## Restroom, Hygiene, and Hydration Facilities

All drinking fountains within the Corporation will be turned back on and restrooms will be utilized as normal. Filling stations can be used as needed. Students are encouraged to bring their water bottles.

# Screening and Reporting of COVID-19 Cases

## Reporting Requirements for COVID-19 Cases

If a confirmed case of COVID-19 occurs at Eastern Hancock, district personnel will report the case to the Hancock County Health Department and the Indiana Department of Education.

## COVID-19 Testing Policy

The Corporation will not be providing COVID-19 tests for individuals. Individuals are responsible to schedule and pay for such testing if deemed necessary.

## Daily Screening Before Entry

Individuals (staff and students) are strongly encouraged to complete a COVID-19 self-screen each day before entering the buildings. This includes a temperature check and determination if you have any of the common COVID-19 symptoms by answering the questions below. Training is available through the IDOE training portal.

1. Have you had new coughing during the past day?
2. Have you had a sore throat during the past day?
3. Have you had new shortness of breath during the past day?
4. Have you been around someone during the past day you know has COVID-19?
5. Has anyone in your household had the virus in the last two weeks?

## Referral Screening During Day

Any individuals who have a temperature of 100.5 degrees or higher, or answer “Yes” to the standard questions below will be immediately moved to an isolation area for further safety procedures.

Standard questions shall include:

1. Have you had new coughing during the past day?
2. Have you had a sore throat during the past day?
3. Have you had new shortness of breath during the past day?
4. Have you been around someone during the past day you know has COVID-19?
5. Has anyone in your household had the virus in the last two weeks?

## Random Screening

The Corporation may take the temperature of students, staff, and visitors on school property on a random basis or in situations where there is reason to believe that the person may be ill. Touch-free thermometers will be used for this screening.

## Exclusion from School Due to COVID-19 Diagnosis/Symptoms

Students and staff will be excluded from in-person instruction and activities if they test positive for COVID-19 and may be excluded if they exhibit one or more of the symptoms of COVID-19. Indiana statute gives public school districts the authority to exclude students with contagious diseases such as COVID-19 or who are liable to transmit it after exposure (IC 20-34-3-9).

Once a student or employee is excluded from the school environment, they may return if they satisfy the requirements of the CDC, the local health department, and school guidelines. School personnel will notify families of the appropriate return-to-school date.

All COVID-related absences will be excused and students will be able to make up all missed work.

## Quarantine and Close Contact Identification

If we learn that someone in one of our buildings has tested positive, we will notify all individuals who are identified as close contacts. Current health official recommendations allow vaccinated individuals to remain at school if they are identified as a close contact. Since the position at Eastern Hancock is that the decision to get a vaccination is a parental/individual decision, we will begin the year by allowing staff and families to determine if their child will remain home if they are identified as a close contact to someone who tested positive for COVID-19, **as long as they are asymptomatic.**

If a staff member or student is identified as a close contact, and they are symptomatic, they will remain home for a time determined appropriate by local health officials and school district officials. If the close contact is asymptomatic and wishes to continue to attend school, they must have a waiver provided by the district on file. Families will have an opportunity to sign the waiver at the beginning of the school year and will be able to change their intent throughout the year.

If our circumstances change, we may adjust this practice. We will continue to collaborate with the Hancock County Health Department (HCHD) regarding quarantine, as well as potential school closure.

Guidance from the HCHD and IHSAA will be used to determine athletic participation.

For this section “on campus” shall mean any student, staff member, or individual who is on the grounds or in the buildings of the Corporation for an extended period (longer than 30 minutes). Should delivery personnel or other persons who are not on campus for an extended time be diagnosed with COVID-19, the Principal in coordination with the Superintendent and the Hancock County Health Department will determine the response to such a diagnosis.

Students will be expected to make up any work missed due to quarantine.

## **Guests and Visitors**

At the beginning of the school year our goal is to shift back to pre-COVID practices to the greatest extent possible for students. As school begins, we plan to continue to limit visitors to the building for non-essential purposes; this will include limiting visitors for lunch and to the classrooms.

Individuals, including parents and guardians, will need to receive permission before entering the main learning area of the buildings. Anyone entering the building must check in at the main entrance area of each building. This area will have a health station including disposable masks and a hand sanitizer dispenser for individuals to use if they choose.

The Corporation has the right to limit visitors to the buildings. If you plan to visit the buildings, please contact the building before your visit. We will monitor the local situation and adapt as needed.

Case conference meetings and parent-teacher conferences may be conducted virtually or in-person.

## **Calendars and Schedules**

### **Proposed Amended Calendar**

The 2021-2022 Corporation Calendar can be found on the corporation’s website. It may be adjusted if needed to ensure that all Federal, State, DOE, and CDC guidelines are followed.

### **In-Person and Virtual Learning**

Eastern Hancock plans to only offer in-person learning options. Throughout the year, there is a possibility that the classroom, building, or corporation will be forced to go online. Only then will online instruction be an option for students.

## Student Attendance

Attendance during a time of considerable change can be a challenge. To help relieve the pressure placed on students regarding attendance all attendance rewards will be suspended. Perfect attendance, improved attendance, and other such awards will not be given.

## Activities and Events

The goal is for activities to resume as normal. However, some may be limited or curtailed as needed, and virtual alternatives may also be utilized.

## Athletics

The athletic protocol will follow guidance from the IHSAA and the Hancock County Health Department.

## High-Risk Individuals

Both students and staff who are in a high-risk category will have the right to ask for accommodations that will decrease the risk of contracting the illness.

If students or staff have a medical plan overseen by a medical provider that will prevent them from returning to school, the corporation will work with the families to set up a 504 or medical intervention plan that addresses the needs of the students.

## Transportation

Eastern Hancock understands the importance of school transportation for many families. With the limited space on school buses, we understand that social distancing will not be possible. Students will be assigned seats and will be spread out as much as physically possible.

***It is currently required by federal public transportation mandate for masks to be worn on public transportation, including school buses.***

Physical barriers between the driver and passengers shall not be allowed as it violates Federal Transportation guidelines.

Buses will be inspected for cleanliness and safety each day.

## **PROCEDURE FOR STUDENT CLOSE CONTACTS**

CSC of Eastern Hancock (EH) has distributed its Return to In-Person Instruction Plan in Response to Covid-19 for the 2021-22 school year. At this time, EH will not be requiring vaccination information or specific precautions like face masks for in-person instruction. If EH learns that an individual in one of our buildings has tested positive for Covid-19, EH will work with local health officials to identify and notify close contacts to the individual (“close contacts”). At this time, EH plans to allow families to determine if their child will remain at home or continue in-person instruction as long as the close contact is asymptomatic.

### **Asymptomatic close contacts will have two options:**

- Remain at home for a recommended period of time**
- Continue in-person instruction while waiving potential risks of exposure (see below “Waiver of Risks for Covid-19 Close Contacts”)**

### **You must select one of these options at the start of the 2021-22 school year.**

Although it is likely this will be unnecessary for the majority of our students, your selection above allows school administrators to respond immediately if there is a confirmed case of Covid-19 and determine arrangements for close contacts, and your selection will remain in effect for the 2021-22 school year unless you communicate a change to school administrators at the time you are notified that your child is a close contact. If you wish your student to remain in-person but refuse to waive potential risks, your student may be required to take COVID-19 additional preventative measures by the school corporation, state, or county health officials [including, but not limited to, verifying full vaccination status; education in a separate, isolated area of the school building; wearing a face mask; social distancing; and/or frequent temperate checks].<sup>[A1]</sup>

These plans are subject to change depending on current circumstances and guidance from state and local health officials, and a close contact electing to continue in-person instruction may be required to adopt health precautions regardless of the waiver. Anyone testing positive for COVID-19, or a close contact displaying symptoms of COVID-19, may be excluded from the school building.

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Parent/Guardian with Legal Custody Printed Name

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Parent/Guardian with Legal Custody Signature

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Date

### **WAIVER OF RISKS FOR STUDENT COVID-19 CLOSE CONTACT**

I understand that my child and/or I have been identified as a close contact of an individual testing positive for Covid-19. In consideration for CSC of Eastern Hancock (“school district”) allowing me and/or my child to receive in-person instruction and/or participate in school-sponsored activities or events on school property, I the undersigned, (and if I am not eighteen years or older, my parent or legal guardian) individually and collectively referred to below in the first person singular, agree to be bound by each of the following as my voluntary act and deed:

- A. Voluntary Presence.** I understand and confirm that my presence on school property and/or school-sponsored activities/events are voluntary. I understand that my personal risk of exposure to Covid-19, and spreading Covid-19 to others, is decreased if I remain at home, and the school district will make alternative activities available for me at home.
- B. Identification of Risks.** Before, during, after, and traveling to and from school property and school-sponsored activities/events, I understand I might be exposed to Covid-19, which can cause severe respiratory distress, hospitalization, permanent disability, and death. Symptoms include, but are not limited to, fever, coughing, and shortness of breath. I understand my participation may involve risk of injury, loss, and death, and spreading Covid-19 to other individuals. I understand that this Waiver of Risks for Covid-19 Close Contacts (“Agreement”) is intended to address all of the risks of any kind associated with my participation in any respect, including, particularly, such risks created by actions, inactions, or negligence on the part of the school district or its employees, agents, volunteers, successors, or assigns.
- C. Health & Safety Precautions.** During my presence on school property and/or school-sponsored activities/events, I will abide by all rules and guidelines imposed by the school district. I understand that refusal to abide by these rules may result in discipline, up to and including being sent home immediately at my cost and expulsion from school. However, whether the school district imposes these measures or not has no bearing on my assumption of risk, waiver, or indemnification as described below.
- D. Assumption of Risk.** I knowingly and freely assume all risks, both known and unknown, of my presence on school property and/or school-sponsored activities/events, even if arising from the negligence of the school district, as listed above, or from others, and assume full and absolute responsibility for my participation in the event/activity. I assume all costs associated with such risks, including, but not limited to, testing for Covid-19, quarantine, hospitalization, disability, and death.
- E. Release and Waiver.** I hereby release the school district and its board members, employees, agents, contractors, volunteers, successors and assigns (collectively, the “School Parties”) of and from any and all claims for injury, loss, damages, actions and causes of action, claims and demands whatsoever, whether known or unknown and whether or not founded in fact or in law, and of and from any and all manner of suits, liabilities, losses, covenants, controversies, agreements, promises, damages, judgments, claims and demands whatsoever in law or in equity including, but not limited to, those arising out of or in any way related to my participation in the event/activity, and all acts or omissions related thereto, whether or not caused in whole or part by the negligence or other misconduct of any of the School Parties, throughout the term of this agreement, as defined below, of this Agreement, which the undersigned has had or now has or which he/she or his/her heirs, administrators, successors and assigns hereafter can shall or may have or acquired.

The term of this Agreement shall be from July 30, 2021, to July 30, 2022.